APA Essentials

Wednesday, April 18th, 2016 @ 7 pm ET
Presenter – Kyle Harley
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Please click here to view this recorded workshop:
http://khe2.adobeconnect.com/p3v11jf0lo1/
1. What is APA, exactly?

2. What composes APA—format and citation.

3. Exploring what is required.
APA: Much simpler than you think!

1. Format

1. Citation

*That's it!*
So what do I need to include?

There are 4 “parts” to an APA paper:
1. Title page/headers
2. Body pages
3. Citation
4. Reference page
Headers: The beginning
Top of the page
Running head first
Normal header follows
The Running Header

Situated ONLY on the first page of the document

Format: Running head: TITLE OF THE DOCUMENT

Page numbers are required on ALL pages

Be SURE the “Different First Page” is selected

Tutorial
What about the body of the draft?

1. 1 inch margins
2. Double-spaced
3. Indent paragraphs
4. Cite if required

Sample
The References Page

1. Identifies your cited material
2. Guides the reader to the source
3. Protects against plagiarism
4. Helps expand your point
Why do I cite in APA?

1. Citation substantiates claims

2. Provides the reader with supplemental information

3. Constructs authority in your writing—you make sense
In-text citation: Bread and butter

The core of in-text citation:
1. Outside research helps bolster YOUR position/topic
2. In-text citation should be used to help your paper
3. Never use too many quotes; whose paper is it?
4. Always stay true to form:
   Paraphrase: (Author, Date).
   OR
   “Direct quotation:” (Author, Date, p. #/para. #).
Examples:

Paraphrase:
The city of Lakewood was bombarded with snow on April 17th, 2016 (Harley, 2016).

According to Harley (2016), the city of Lakewood was bombarded with snow on April 17th, 2016.

Direct quotation:
“The majority of the city was covered in snow, as local reports suggest” (Harley, 2016, p. 15).

According to Harley (2016), “The majority of the city was covered in snow by 7 PM MST” (para. 13).
Reference Citation

1. **Author**—This can be explicitly stated at times, but sometimes the sponsoring organization, OR the abbreviated title in certain cases, acts as the author.
2. **Date**—If none is provided, use “n.d.” in its place. Example: Harley, K. (n.d.). In-text: (Harley, n.d.).
3. **Title**—This follows a very specific format in APA which we will discuss shortly.
4. **Retrieval information**—Where did you get the source? Online? At a library on-site?
5. **Hanging indents**: [Tutorial]
Sample Reference citations:

1. Website: Author, A. (Date). Title of the website. Retrieved from URL address

2. Journal: Author, A. (Date). Title of the article. *Journal Title, volume(issue)*, page numbers.


[Most Common Citations in APA Format](#)
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Workshops are recorded and recording links, with an accompanying PowerPoint, are posted on the Writing Center Workshops page after the workshop.

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